

Medi-Cal Program Guide Special Notice 08-19

October 31, 2008

Subject	ARTICLE A – LIEN REQUIREMENT EXCEPTION FOR COUNTY MEDICAL SERVICES (CMS) MAIL-IN RECERTIFICATION
Effective Date	Upon Receipt
Reference	County Policy
Purpose	The purpose of this Special Notice (SN) is to provide staff with instructions regarding the lien requirement exception for Mail-In Recertification.
Background	All CMS applicants/beneficiaries are required to complete and sign Grant of Lien form (CMS-122) at every application and reapplication as a condition of eligibility. The worker may waive the lien requirement at recertification only after the worker verifies that the lien form obtained previously during the application/reapplication process was signed and witnessed by either a Deputy County Clerk or Notary Public.
Exception to the Lien Requirement for Mail-in Recertification	<p>The requirement to complete and sign the lien form is not required as part of the CMS mail-in recertification process.</p> <p>Note: The beneficiary will be required to sign a new lien form and have it witnessed at the next face-to-face recertification or reapplication.</p>
Automation Impact	None.
Forms Impact	None.

QA/QC Impact Effective with the December review month, Quality Assurance will cite with the appropriate error any case that does not follow the requirement of this SN.

**Manager
Approval**

ORIGINAL SIGNED BY:

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